



SAFETY AND SECURITY DIRECTOR

*We are currently conducting a recruitment to fill the position of Safety and Security Director for the **Saint Paul Church of Sacramento**. Located in the heart of the historic Sacramento neighborhood of Oak Park, Saint Paul Church has served as a leader and partner in the community for more than 75 years. The 79,000-square-foot worship center is known as a place for spiritual practice and serves as a community meeting place that accommodates trainings, conferences, workshops, and much more.*



WHAT WE BELIEVE

At St. Paul Baptist Church, we believe that the Bible is from God and that the Bible is true. According to the Bible, the following are affirmations we hold:

About God

We believe that there is only one true and living God without division of nature, essence, or being but who reveals Himself to us in three distinct Persons: Father, Son, and Holy Spirit.

We believe that God the Father is Father in truth to those who become children of God through faith in Jesus Christ. Jesus Christ is the eternal Son of God who was made provision for the redemption of mankind from sin and will return in power and glory to judge the world and to consummate His redemptive mission. The Holy Spirit is the Spirit of God who exalts Christ, convicts of sin, righteousness and judgment.

The Authority and Power of the Bible

We believe that the Holy Bible was written by men, divinely inspired, and is the record of God's revelation of Himself to man.

Salvation

We believe salvation involves the redemption of the whole man and is offered freely to all who accept Jesus Christ as Lord and Savior, who by His own blood obtained eternal redemption for the believer.

About the Church

We believe that the church is a local body of baptized believers of the Lord Jesus Christ who are associated by covenant in the faith and fellowship of the gospel, observing the two ordinances of Christ, committed to His teachings, exercising the gifts, rights, and privileges invested in them by His Word, and seeking to extend the gospel to the ends of the earth.

About Baptism

We believe that Christian baptism is the immersion of a believer in water in the name of the Father, the Son, and the Holy Spirit. It is an obedient act, symbolizing the believer's faith in a crucified, buried, and risen Savior, the believer's death to sin, the burial of the old life, and the resurrection to walk in newness of life in Christ Jesus.

About the Lord's Supper

We believe the Lord's Supper is an ordinance mandated by Jesus Himself. This solemn act is to be done honestly and repeated in commemoration of Christ's death burial and resurrection. It is a time of introspection, and a reminder of the atonement symbolized by the taking of the bread and juice.

About Ministry

We believe every Christian has been called by God to actively participate in ministry (Matthew 28:19-20 & Acts 1:8).



POSITION OVERVIEW

This is a part-time, exempt position. The Safety and Security Director is responsible for oversight of safety and security programs for the Saint Paul Church of Sacramento (SPC) Campus. The Director's role is to ensure a safe and secure environment for weekend services, campus staff, volunteers, guests, and property assets.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Provide directions to campus staff and ministry teams for various safety and security plans, and/or incidents.
2. Conduct risk and safety assessment of the safety and security needs of the (SPC) Campus annually.
3. Provide the pastor protection and coordinate the safe movement of the pastor, guest speakers, and others as needed at church sponsored services and events.
4. Develop and implement safety and security policies and procedures (e.g., weather, fire, active shooter, firearms, bomb, kidnapping, etc.)
5. Point of contact (POC) for law enforcement, fire, and EMT services for various (SPC) Campus sponsored events and/or services or other special events.
6. Conduct annual performance review and evaluation of contracted security firm.
7. Coordinate training for Church Staff, Ushers, Deacons, Trustees, Security Team, Associate Ministers, Information Booth Ministry, First Aide Ministry and MHRH.
8. In cooperation with the Event Coordinator, coordinate staffing for services and special events.

POSITION OVERVIEW (Continued)

Minimum Qualifications:

1. A clear testimony of faith and a personal and growing relationship with Christ evidenced by attitude and behavior.
2. Ability to provide clear directions and supervision to a team.
3. Ability to observe and report safety and security threats.

Core Competencies Required:

1. **Interpersonal Skills:** Develops and keeps good working relationships with others, using diplomacy and tact, whilst staying approachable.
2. **Attention to Detail:** Consistently attends to minute details, keeps the larger picture in mind while tending to the smallest of details.
3. **Integrity and trust:** Conducts oneself in a manner that is seen by others as trustworthy; keeps confidence, as appropriate, and responds to situations with reliability.
4. **Spiritual Maturity:** Shows strong spiritual grounding.

EDUCATION, CERTIFICATIONS & LICENSES

Education, Training and Experience

- Bachelor's Degree (B.A.) in Criminal Justice or related field from a four-year University; or three – four years of related training; or equivalent combination of education and training.
- This position requires five years of related and relevant experience. The related/relevant experience includes law enforcement or public safety experience, investigative and supervisory experience, proficiency with control techniques for hostile persons, and experience in recognizing and reacting to hostile/hazardous events and persons.

Note: Consideration may be given to individuals who possess a combination of education and experience within the above parameters.

Certificates and Special Requirements

- Criminal Record Clearance is required.
- Child Abuse Index Clearance is required.
- Certificate in Security Supervision and Management preferred; and,
- Certificate in Peace Officer Training.



Photo by Bing.com

POSITION STATUS

Part – time, Exempt

REPORTS TO:

Executive Pastor

COMPENSATION

The Safety and Security Director will be compensated as follows:

- Salary of \$26,400 annually

APPLICATION PROCESS

To be considered for this position, please submit the following items to:

Attn: Terri Hampton at Jobs@saintpaulsac.org

- Cover letter that explains how you are qualified for the position.
- Christian Experience Essay.
- Curriculum Vitae/Resume.
- List of five (5) professional references.

Note: Applicants who fail to provide a complete package may not be considered.